

Parking Permits Conditions of Use

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Parking is available at a number of locations within the harbour estate; designated as follows:

Port Permit

Marine Trader

Guernsey Boatowners Association (GBA)

Fishermen

Private

IMPORTANT INFORMATION

APPLICABLE TO PORT PARKING / MARINE TRADER / FISHERMAN PERMITS

Permits are only valid whilst the driver of the vehicle is 'on duty' at the harbour or 'at sea'. They are not valid when used by a person other than the named driver, eg a member of the driver's family.

APPLICABLE TO ALL PERMITS

- Parking is only permissible in the marked bays specific to your permits. Use of permits in any other designated parking areas will result in Fixed Penalty tickets being issued*. Non display of a valid permit in the relevant designated parking area will also result in Fixed Penalty tickets being issued. NOTE: Allocation of a permit does not guarantee a space at peak times.
- The registration number displayed on the permit must correlate with that of the vehicle.

- Re-issue of a Permit. The following applies:

- Lost permit £52
- Change of vehicle* £26

Receipt of the current permit is required before a replacement can be issued.

- An annual renewal process is in place, therefore applications for a permit must be completed each year. Please note that re-allocation is not guaranteed and from time to time parking may be suspended for operational requirements.

**It is accepted that in some instances, marine traders may need to park on the Fish Quay in order to work on GU registered fishing vessels without the appropriate Fish Quay permit. To avoid being issued with a Fixed Penalty ticket, marine traders must email guernsey.harbour@gov.gg prior to work taking place, providing their vehicle details, relevant date along with details of the fishing vessel being worked on.*

Reported abuse of a permit will result in the permit being rescinded. This includes copying permits issued with multiple registration numbers.

Available Permits

Port Parking

Available to Harbour tenants or those that work on the harbour estate. Permits are chargeable and available in a variety of calendar periods:

Type	Charge
Annual Permit*	£734
Six Monthly Permit*	£428
Daily/Temporary Permit	£13

*A 3-month cancellation period applies.

An invoice will be raised once the Permits have been issued.

Marine Trader

Available to marine traders whose **CORE** business (at least 50% of their business) is associated with boats relating to:

- attending or working on a boat in a marina or on Guernsey Harbours' land
- undertaking short sea trials or movement of boats (maximum period: 6 hours)
- collection/delivery of goods associated with marine trade

All contractors working on Harbour premises are required to have the appropriate insurance cover (**Third Party Public Liability** with a minimum cover of £2 million).

Marine Trader Permits are chargeable at **£52 per Permit** and are not pro-rated. Permits can be registered to more than one vehicle (maximum number: 4); the Permit should be switched between vehicles as required. Those marine traders working on GU registered fishing vessels that require the use of the Fish Quay parking facility, should email guernsey.harbour@gov.gg prior to work taking place, providing their vehicle details, relevant date along with fishing vessel details.

An invoice will be raised once the Permit has been issued.

Permits are limited; therefore those marine traders requiring ad hoc access should obtain a Daily Permit from the Harbour Office as and when required. The charge is **£13 per day**. The insurance criteria remain the same as for an annual Permit. Application forms are available from the Harbour Office and via the website www.harbours.gg.

Marine Trader Permits are non-refundable.

Guernsey Boatowners Association

Available to Guernsey Boatowners Association (GBA) Members only. These Permits are managed by the Secretary, GBA, who should be contacted directly.

Parking is only permissible in the marked '**GBA**' bays. Use of GBA Permits to park in any other designated parking areas will result in Fixed Penalty tickets being issued.

Fishermen

Available for use on the Fish Quay only, chargeable at **£52 per Permit** and are not pro-rated. Permits can be registered to more than one vehicle (maximum number: 4); the Permit should be switched between vehicles as required. An invoice will be raised once the Permit has been issued.

Fish Quay Permits are non-refundable.

Private Permits

A limited number of Port Parking Permits on the Wave Wall and North Arm are available to purchase at market rates by those who are not Harbour tenants and do not work on the harbour estate. Interested persons should contact guernsey.harbour@gov.gg or telephone 220581 for further information and availability.

A 3-month cancellation period applies.

Terms of Credit

- Invoices will be raised for each transaction between a customer and Guernsey Ports and must be settled within 30 days of the date of the invoice. The invoice must be paid in full and any incorrect charge or other error must be notified to:

Guernsey Ports
PO Box 631
St Julian's Emplacement
St Peter Port
GY1 2LW
01481 220229
finance.harbour@gov.gg

- Guernsey Ports does not permit any right of offset against any other account without prior written agreement
- Where discrepancies are verified, a new invoice or credit note will be issued as appropriate
- Settlement of invoices for parking permits may be made by:
 - BACS transfer to "National Westminster Bank", Sort Code: 60-09-20, Account Number: 74121677. Account Name: Treasury & Resources Fees Account. You must quote your invoice number, and your customer number if possible, to enable your payment to be correctly allocated.
 - By cheque made payable to "The States of Guernsey" and posted to:
Corporate Customer Services
Shared Transaction Service Centre
Sir Charles Frossard House
La Charroterie
St Peter Port
GY1 1FH

- Credit/Debit Card – by phone (220015) or in person at Edward T Wheadon House. Please ensure you have your invoice to hand
- Cash – at Edward T Wheadon House. **Please do not post cash.**
- Any invoice not paid in full by the due date will be subject to an interest charge of 2.5% per month on the outstanding balance.
- If accounts are not fully paid within the prescribed period, the States of Guernsey reserves the right to seek recovery of the outstanding amount, which may result in legal proceedings being commenced. The costs of such proceedings will be recovered in line with States of Guernsey policy.
- Guernsey Ports reserves the right to withdraw the permit facility in the event of non-payment of correctly due monies.